



POLICY STATEMENT

Callsign Allocation Policy

1. Introduction

- 1.1 The aim of this policy is to ensure uniformity when issuing Licence Authority numbers, selcall numbers and callsigns to subscribers of the VKS-737 & HF-Tel Radio Networks (hereafter referred to as "the Network").
- 1.2 This policy applies to employees or agents who are authorised by the Administration Manager to issue Licence Authority numbers, selcall numbers and callsigns to subscribers of the Network.
- 1.3 No Licence Authority number, selcall number or callsign shall be issued in contravention of this policy without the specific written consent of the Administration Manager.
- 1.4 Licence Authority numbers, selcall numbers and callsigns will only be allocated by Head Office staff, however the Administration Manager may approve pre-allocated selcall numbers and callsign blocks to be issued to authorised Agents or employees.
- 1.5 Subscribers will be issued with the first available Licence Authority number, selcall number and callsign from the Network database.
- 1.6 All subscribers are issued with a matching Licence Authority number, selcall number and callsign regardless of the selcall capability of their radio.
- 1.7 Existing subscribers who fail to renew their Licence Authority by the 30th of November each year will forfeit their existing Licence Authority number, selcall number and callsign, and will be issued with the first available Licence Authority number, selcall number and callsign from the database upon receipt of their overdue renewal.

Definitions:

"Administration Manager" means the Administration Manager employed by the VKS-737 Radio Network.

"Agent" means including, but not limited to individuals, sole proprietors, partnerships, registered businesses, companies, contract employee, sub-contractor or organisation involved in the sales, installation or service of HF radio equipment with the need to access selcall numbers for the purpose of installing said numbers in equipment for sale or hire to a new subscriber.

"Australian National 4WD Radio Network Inc." means the Australian National 4WD Radio Network Inc. a Prescribed Association registered in accordance with the Associations Incorporations Act (SA) 1985 with the Office of Business and Consumer Affairs in the State of South Australia, and a Public Benevolent Institution and Charity registered with the Australian Taxation Office.

"Committee" means the Committee of the Australian National 4WD Radio Network Inc.

"contract employee" means independent contractors providing services for the Australian National 4WD Radio Network Inc., the VKS-737 Radio Network or the HF-Tel Radio Network. These contractors may include but are not limited to individuals, sole proprietors, partnerships, registered businesses, companies, corporations, organisations and charities.

"employee" means a person, or persons, employed by the Australian National 4WD Radio Network Inc., the VKS-737 Radio Network or the HF-Tel Radio Network including but not limited to:

- A paid employee of the Head Office.
- A volunteer employee of the Head Office.
- Contract Employee.
- Sub-Contractor.
- Committee Member.
- Base Station Operator.
- A volunteer employee at an authorised remote Network site or location.
- A volunteer assisting at, but not limited to Shows, Demonstrations and Talks.

"Head Office" means the Head Office of the Australian National 4WD Radio Network Inc., the VKS-737 Radio Network & the HF-Tel Radio Network.

“**HF-Tel Radio Network**” means the HF-Tel Radio Network, a business registered with Office of Business and Consumer Affairs in the State of South Australia.

“**Honorary Life Subscriber**” means a subscriber who has been awarded by the Committee for recognition of an outstanding contribution to the Network.

“**Licence Authority**” means a Licence Authority issued by the VKS-737 Radio Network to a subscriber under Section 114 (1) of the Radiocommunications Act No. 174 of 1992.

“**Network**” means the Australian National 4WD Radio Network Inc. the VKS-737 Radio Network or the HF-Tel Radio Network.

“**Selcall Number**” means the official VKS-737 & HF-Tel Selcall numbers issued to subscribers for use when operating on the VKS-737 & HF-Tel Radio Networks.

“**sub-contractor**” means an individual or a business that signs a contract to perform part or all of the obligations of another’s contract.

“**subscriber**” means any individual who is a current financial subscriber of the Network.

“**VKS-737 Radio Network**” means the VKS-737 Radio Network, a business registered with Office of Business and Consumer Affairs in the State of South Australia.

“**volunteer**” means a subscriber or individual who serves the Network but does not receive payment or receive compensation for the services rendered, however they may be compensated for costs incurred as a result of providing these services.

2. Callsign Allocation

Effective 1st December 2008 all new Callsigns issued by the Network consist of the prefix “Mobile” followed by the matching Selcall number; for satellite only subscribers the prefix “Mobile” is replaced with the prefix “Satellite” followed by the Subscriber Number as per the following examples:

- Mobile 0001 with Selcall Number 0001
- Mobile 0012 with Selcall Number 0012
- Mobile 0123 with Selcall Number 0123
- Satellite 1234 with Subscriber Number 1234

3. State / Country Based Callsigns

The issue of State / Country based callsigns ceased on 22nd May 2008

4. Special Callsigns

4.1 Special Callsigns can only be issued by the Administration Manager to organisations such as Police and other emergency services organisations, National Parks, Approved Charitable Organisations as per the following examples:

Ceduna 12 - SA Police, Rescue 134 - Victoria Police

4.2 As an exception to Clauses 2.1, Emergency Service Selcall numbers and Callsigns are exempt from the requirement to be matching.

5. Explorer Callsigns

The issue of Explorer callsigns ceased on 22nd May 2008

6. Marine Callsigns

Ships and Vessels registering with the Network will be issued with a Callsign reflecting the registered name of the Ship or Vessel followed by the allocated Selcall Number i.e. Sea Spray 9998.

7. Aircraft Callsigns

Aircraft registering with the Network will be issued with a Callsign reflecting the Registered Callsign of the aircraft i.e. Hotel – Mike – Golf.

8. Selcall Number Restrictions

8.1 When allocating Selcall numbers it should be noted that certain numbers cannot be issued for various reasons as listed below:

- xx99 Beacon Numbers
- 05xx, 06xx, 07xx, 08xx, 68xx, 74xx, 75xx, 77xx, 78xx, 80xx, 81xx, 82xx, 86xx, 89xx, 92xx, 94xx, 95xx, 96xx & 97xx Base Station Interconnects

8.2 Some makes and models of radio cannot accept Selcall numbers that end in “0”, “00” or “000”; care should be taken before these numbers are allocated to subscribers.

8.3 Where the selcall number of an Emergency Service Organisation clashes with an existing subscriber, the selcall number shall be followed with an (e) to identify it as such.

9. TABLE 2 Subscription Categories

Category	Description	Application Form	Renewal Form	Voting	Network News
Standard	Full Subscriber	01	11	Yes	Yes
Associate	Associate Subscriber Family member living under the same roof and/or second vehicle of family member.	02	11	No	No
Satellite	Telephone Access Only - No HF Radio Licence Authority	07	11	Yes	Yes
Emergency	Emergency Services Organisations Includes: Police, Fire, Ambulance Service, State Emergency Service, ACRM, ACREM, WICEN, CREST, Maritime Rescue Services etc.	03	13	No	Yes
Non-Profit	Charity and other Approved Organisations	04	14	No	Yes
Friend	Friends Subscription Ex – subscriber no longer travelling. NO RADIO LICENCE AUTHORITY. Newsletter only.	05	11	No	Yes
Parks	National Parks and Affiliated Organisations	06	16	No	Yes
Dealer	Dealers and Supporting Companies	01	11	No	Yes
Volunteer	Full Subscription Base Station Operators. Regional Representatives. Volunteer Network Workers.	08	11	Yes	Yes
Volunteer (Assoc)	Associate Subscription Volunteer (as above) family member living under the same roof and/or second vehicle of family member.	08	11	No	No
Special	Special Subscription As approved by Head Office	09	11	Yes	Yes
Life	Honorary Life Subscriber Awarded by the Committee for recognition of an outstanding contribution to the VKS-737 Radio Network by a subscriber.	n/a	11	Yes	Yes

Notes:

- Applications for subscription must be made on the relevant forms as listed above.
- All forms MUST be submitted to VKS-737 Head Office for approval.

10. Change of Callsign and/or Selcall Number

- 10.1 Callsigns and/or Selcall numbers can only be changed with approval of the Administration Manager.
- 10.2 Requests for changes to Callsign and/or Selcall number must be made on Form 21 and submitted to Head Office with payment of the appropriate fee for approval by the Administration Manager.
- 10.3 Notwithstanding Clause 10.2 an exemption for payment of a fee applies for subscribers changing callsigns and/or Selcall numbers at the request of Head Office.
- 10.4 Where a subscriber wishes to change their Callsign and/or Selcall number, the new Callsign and Selcall number MUST match i.e. Mobile 1234 with a Selcall number of 1234.

11. Subscription Fees

- 11.1 Annual Subscription Fees are set by the Committee and are applicable from 1st November each year until the 31st of October the following year.

This Policy Statement has been reviewed and set by the Committee of Management of the Australian National 4WD Radio Network Inc.

Signed:



Name: Steve Johnston OAM

Position: Administration Manager

Date: 3rd April 2013